



## A Practical Guide to Needs Assessment

By Gupta, Kavita

Pfeiffer, 2007. Book Condition: New. Brand New, Unread Copy in Perfect Condition. A+ Customer Service! Summary: List of Figures. List of Toolkit Forms on CD-ROM. Acknowledgments. Introduction. PART ONE: FUNDAMENTALS OF NEEDS ASSESSMENT. ONE: Overview of Needs Assessment. TWO: Ideas and Models That Guide Practice. THREE: Strategies for Collecting and Analyzing Data. PART TWO: GETTING DOWN TO BRASS TACKS. FOUR: Knowledge and Skills Assessment. FIVE: Job and Task Analysis. SIX: Competency-Based Needs Assessment. SEVEN: Strategic Needs Assessment. PART THREE: MANAGING A NEEDS ASSESSMENT. EIGHT: Writing Proposals and Reports. NINE: Ethical Issues. TEN: Answers to Frequently Asked Questions. PART FOUR: NEEDS ASSESSMENT TOOLKIT. Toolkit Forms. Glossary. References. Index. About the Authors. How to Use the CD-ROM.

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